



Republic of the Philippines
Office of the President
COMMISSION ON HIGHER EDUCATION
REGIONAL OFFICE NO. VIII

CHEDRO VIII MEMORANDUM
No. 29 series of 2016

FOR : Presidents, State Universities and Colleges (SUCs)
President, Private Higher Education Institutions (PHEIs)
Administrators, Local Universities/ Colleges (LUCs)

SUBJECT : **CLUSTER ORIENTATION FOR THE ISSUANCE OF NON-MILITARY NATIONAL SERVICE TRAINING PROGRAM (NSTP) SERIAL NUMBERS**

DATE : 11 April 2016

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In accordance with the pertinent provisions of R.A. 7722, otherwise known as (Higher Education Act of 1994), and to facilitate the immediate issuance of Serial Numbers of non-military NSTP graduates to HEIs, and to provide the step by step procedures on how to request and apply for issuances of non-military NSTP Serial Numbers, this Office enjoins all HEIs concerned to attend the above subject undertaking with details as follows:

Scheduled	Venue	Cluster
April 27, 2016 8:00am to 11:00am	3 rd Floor CHEDRO-VIII Building, Brgy. 43-B, Athletic Road, Quarry District, Tacloban City.	1. Northern Samar Province 2. Western Samar Province 3. Eastern Samar Province 4. Southern Leyte Province 5. Biliran Province 6. Local Colleges
April 27, 2016 1:00pm to 4:00 pm	3 rd Floor CHEDRO-VIII Building, Brgy. 43-B, Athletic Road, Quarry District, Tacloban City.	1. Leyte Province including Tacloban City.

Expected participants are the **NSTP COORDINATORS** of all Higher Education Institutions in the region (1 pax per HEI/campus only).

No registration fee shall be collected. For confirmation of attendance to the said activity, please fax to (053) 325-8579 the accomplished confirmation slip form below or email at chedro8@ched.gov.ph **ON OR BEFORE APRIL 22, 2016. NO WALK-IN-PARTICIPANTS WOULD BE ALLOWED.**

For information and strict compliance.

Maura Consolacion D. Cristobal
MAURA CONSOLACION D. CRISTOBAL, Ed.D., CESO III
Director IV

CHEDRO VIII
RELEASED
04-11-16

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Confirmation Slip for: **CLUSTER ORIENTATION FOR THE ISSUANCE OF NON-MILITARY NSTP SERIAL NUMBERS ON APRIL 27, 2016.** Please Check: () Morning Schedule () Afternoon Schedule.
(Name and Date of Activity)

Please check the appropriate box:

I will attend _____
(Name & Designation)

(Name and address of Higher Education Institution)